July 12 , 2011

Dr Sally Henry

Rutherford Medical Centre

123 Tynesdale Ave,

Rutherford, OH 85371

Dear Dr. Henry,

This will confirm our discussion of today, in which I advised you of my decision to resign from the post of a Nurse with Rutherford Medical Centre. My 6 years at Rutherford Medical Centre have been a wonderful and growing experience, but I feel the time has come to move on to new challenges.

I wish to thank you for your continued guidance, support, encouraging words and thoughts over the past 6 years. It is due to the experience I gained here that I am now able to pursue this opportunity.

Thank you again. It has been a pleasure being a part of your team.

Sincerely,

Ricardo Ramirez